

MIAMI-DADE COUNTY PUBLIC SCHOOL
DISTRICT'S UNIVERSAL PARENT/STUDENT HANDBOOK

MIAMI GARDENS ELEMENTARY SCHOOL

**4444 NW 195 ST.
MIAMI GARDENS, FL. 33055**

(305) 625-5321

SCHOOL HOURS: 8:00AM-4:30PM

WEBSITE: MIAMIGARDENSELEM.NET

AFTER SCHOOL HOURS: 1:50-6:00PM



MIAMI-DADE COUNTY PUBLIC SCHOOL
DISTRICT'S UNIVERSAL PARENT/STUDENT HANDBOOK

Miami-Dade County Public Schools
The School Board of Miami-Dade County, Florida

Ms. Mari Tere Rojas, Chair

Mr. Danny Espino, Vice Chair

Mr. Roberto J. Alonso

Ms. Lucia Baez-Geller

Dr. Dorothy Bendross-Mindingall

Ms. Mary Blanco

Ms. Monica Colucci

Dr. Steve Gallon III

Ms. Luisa Santos

Student Advisor

Zahara-Marie Ronizi

SUPERINTENDENT OF SCHOOLS

Dr. Jose L. Dotres

OFFICE OF SCHOOL LEADERSHIP AND PERFORMANCE

Dr. John Pace III

Deputy Superintendent



MIAMI-DADE COUNTY PUBLIC SCHOOL DISTRICT'S UNIVERSAL PARENT/STUDENT HANDBOOK

Vision Statement

Inspired, valued, educated, and empowered students thriving in and beyond the classroom

Mission Statement

To provide relevant learning experiences that foster life-long curiosity and enable ALL students to achieve their full academic, personal, and civic potential.

Values

Excellence - *We pursue the highest standards in academic achievement and organizational performance.*

Equity - *We foster an environment that serves all students and aspires to eliminate the achievement gap.*

Student Focus - *We focus on meeting our students' diverse needs and supporting them in fulfilling their potential.*

Innovation - *We encourage risk-taking, creativity and adaptability to new ideas and methods that will support and elevate student learning.*

Accountability - *We celebrate our successes, learn from our failures, and embrace challenges as we strive towards continuous improvement.*

Joy - *We accept individuals for who they are, encourage them to engage with one another authentically, and cultivate welcoming environments that promote fun and excitement*



MIAMI-DADE COUNTY PUBLIC SCHOOL DISTRICT'S UNIVERSAL PARENT/STUDENT HANDBOOK



Miami-Dade County Public Schools

giving our students the world

Superintendent of Schools
Dr. Jose L. Dotres

Miami-Dade County School Board

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Luisa Santos

August 1, 2023

Dear Parent/Guardian:

On behalf of the School Board and the dedicated teachers and staff of Miami-Dade County Public Schools (M-DCPS), I would like to welcome you and your child to the 2023-2024 school year. Students enrolled in M-DCPS can expect to receive a world-class education in an "A"-rated school district. M-DCPS celebrates students' unique abilities while fostering curiosity and creativity in a safe and secure learning environment, making it your best choice in education.

This Parent/Student Handbook outlines the major policies, procedures, and expectations that guide student life in our District. I encourage you to familiarize yourself and your children with its contents as students are expected to conduct themselves in accordance with the information and guidelines contained herein. We have made every effort to ensure that this handbook contains the most up-to-date and accurate information. However, please note that changes or updates may occur throughout the school year. In such cases, we will communicate any revisions promptly to keep you well-informed.

It is also my hope that you and your child will avail yourselves of the numerous resources we provide. As a parent/guardian, you are a vital partner in your child's education and are welcome to actively participate in school and district functions. I encourage you to stay connected by downloading the M-DCPS mobile application on your mobile device and by following us on social media (Twitter @mdcps, Facebook at Miami Schools, or Instagram @miamischools). For more information regarding specific resources and activities at your child's school, please contact the school directly and ensure that the school's staff is provided with your most updated contact information.

Thank you for your partnership and for entrusting us with your child's education. I wish you and your child much success this academic year.

Sincerely,

Dr. Jose L. Dotres
Superintendent of Schools

JLD:ga
L0048

*School Board Administration Building • 1450 N.E. 2nd Avenue • Miami, Florida 33132
305-995-1000 • www.dadeschools.net*



MIAMI-DADE COUNTY PUBLIC SCHOOL DISTRICT'S UNIVERSAL PARENT/STUDENT HANDBOOK

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Message from the Principal

Dear Parents:

Welcome to the 2023-2024 school year at Miami Gardens Elementary School! We are very excited as we head into a new school year! The last few years were different from any school years any of us have ever experienced. We are so excited to return to a more normal school year this year! Another year focused on academic progress and achievement. We also look forward to building a partnership with parents where we can work together to ensure the best academic outcomes for our students to excel. We know that this can only be achieved by keeping the lines of communication open, attending parent-teacher conferences, engaging in school workshops and trainings, joining our Parent Teacher Association (PTA) and promoting the school throughout and within our communities.

Arrival Procedures

Pre-Kindergarten Students

- **8:00AM** Pre-Kindergarten students will be dropped off at the doors of the main campus entrance (4444 NW 195th Street, Miami Gardens, FL)
- Pre-Kindergarten staff will guide students to their classrooms which are located near the main entrance area of the building.
- Pre-Kindergarten staff will be in the classrooms to guide and supervise students once they enter the building.

Kindergarten – 5th Grade Students

- **7:45AM** Kindergarten-Fifth grade students will be dropped off in the Parent Drop Off entrance located on 44th Court.
- Security Monitor and MDCPS Police Officer will be assigned at the entrance gate, to ensure that parents and visitors do not enter the building through the entrance located on 44th Court.

Students dropped off after the 2nd bell 8:35 a.m., must enter through the front of the building located on NW 195th Street.

If your child walks to school, please remind him or her that they are to cross the street at the intersection 194th Street and NW 44th Court where a school crossing guard is located.

If you have school business, please feel free to contact the school at the number found below to schedule an appointment. If your business is one of an urgent nature, please feel free to park in the far end of our school Parking Lot NW 195th Street and enter through the front of the main building located on NW 195th Street. Prior to entering the building, present a valid ID at the Visitors Desk.

Please review the following information with your child:



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- Students are to practice good healthy habits such as washing or sanitizing their hands after they use the restrooms, before and after they eat lunch, and when transitioning throughout the POD's.
- Students will come to school prepared with supplies and a positive attitude towards learning.
- School uniform and District dress code policies will be adhered to on a daily basis. Students come to school each day on time and in school uniform. (Teal or White Tops) (Black, Blue or Khaki Bottoms)
- All students will learn the importance of punctual and regular school attendance.
- Please ensure that provisions are made to have students picked up on time.

School hours are:

PreK, K, 1	8:20 a. m. – 1:50 p. m.	Monday through Friday
2 nd – 5 th	8:35 a. m. – 3:05 p. m.	Monday, Tuesday, Thursday and Friday
2 nd – 5 th	8:35 a.m. – 1:50 p.m.	Wednesday only

Again, welcome to the 2023-2024 school year. We know that together with your support, Miami Gardens Elementary School will remain a safe learning environment for your child. Should you need to reach us, feel free to contact us at (305) 625-5321.

Kathleen John-Louissaint
Kathleen John-Louissaint
Principal



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Message from the Assistant Principal

Dear Miami Gardens Elementary Parents and Guardians,

It is with great excitement that I welcome you to the 2023-2024 school year. We are pleased that you have taken the time to visit the school website. Here, you will find information regarding school events, monthly calendars, and upcoming school activities. Also, student and class activities are posted on your child's class dojo, if you need further information. You may also find important information on our twitter page @MiamiGardensES as well as our Instagram @miami_gardens_es.

At Miami Gardens Elementary School establishing positive communication between the home and school is very important to us. We want to ensure the best academic experience for your child and become partners in education, continue to strive for academic excellence, and encourage a positive learning environment. Let's make this school year one to remember.

Regards,

Niurka Martinez-Madrigal
Assistant Principal



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MIAMI GARDENS ELEMENTARY

Mission

Miami Gardens Elementary School will achieve educational excellence within a safe learning environment that is staffed by highly motivated and qualified teachers.

Vision

Miami Gardens Elementary enriches its “community of learners” by conveying an atmosphere of high academic standards, respect for cultural diversity and individual differences.

Belief

Miami Gardens Elementary believes that educational excellence will be achieved by promoting and providing:

Wide range of professional development opportunities for teachers

ImmEDIATE intervention and instruction

Notable scientifically based research program

Nurturing home-school partnerships

Effective school characteristics

Respect and tolerance for all ethnic groups

Safe learning environment

Our “community of learners” are all **“WINNERS”**

at Miami Gardens Elementary!



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Conqueror Creed of Excellence

Students will recite the Conqueror Creed of Excellence, daily after morning announcements.

I will be the Best Student Ever at Miami Gardens Elementary School being responsible for my words and actions. Always remembering to say please and thank you. Not hurting others on the inside or the outside and doing my best in my schoolwork. My future is determined by my choices. I will always reach for excellence and dream BIG dreams!

MIAMI GARDENS ELEMENTARY FACULTY ROSTER 2023-2024		
Grade/Subject	Rm #	TEACHER
Pre- Kindergarten		
VPK	1003	Yolanda Ayala / Sanya Clarke
SPED	1002	Tabitha Williams
Kindergarten		
Self-Contained	301K	Genevieve Paul-Henriquez
First Grade		
ELA	1302	Claudia Nodal
M/S/SS	302K	Maritsa Morrison
Second Grade		
E/LA	202K	Lashawn Leslie
M,S,SS	202A	Vanessa Robinson
Third Grade		
ELA	201	Jessica Liguez
M/S/SS	202	Joanne Nesbitt
Fourth Grade		
E/LA	102Y	Meiby Fernandez
M/S/SS	101	Ruth Janvier
5th grade		
ELA	102	Natre Key
M/S/SS	103	Guisella Orr
Special Area		
PE	4001	Edward Brown Aybar
Music	3512	Yilian Broche
Art	3513	TBA
ELL- Resource	202A-B	Lizbeth Martinez
Gifted	101Y	Maritza Salazar
K-5 SLD Resource	201 A-B	Jessica Esquijarosa
Reading Coach	302 A-B	Natre Key
Reading Coach	302F	Jessica Liguez
ELL Chairperson	201F	Susan Gonzalez



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Counselor	202 F	Shequilla Hall
Social Worker	302F	Laurie Bosh-Ramirez
Speech Therapist	3503	TBA
Psychologist	302F	TBA
Computer Tech.		Dain Boroughs
Part Time Security		Ana Guzman
Part Time Security		Linco Mathurin
Head Custodian		Jazie Barnes
Lead Custodian		Shawn Dieujuste
Food Service Manager	Cafeteria	Gina Hurns
Cafeteria Staff		
Cafeteria Staff		
Principal	Main Office	Kathleen John-Louissaint
Assistant Principal		Niurka Martinez-Madrigal
Sec./Treasurer	Main Office	Nancy Badillo
Elementary Assistant	Main Office	Veronica Gonzalez



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FEEDER PATTERN SCHOOLS

Miami Gardens Elementary School is part of the Miami Carol City Senior High School Feeder Pattern. The feeder pattern also includes the following schools from the City of Miami Gardens:

- Miami Carol City Senior High School
- Brentwood Elementary
- Carol City Elementary
- Barbara Hawkins Elementary
- Lake Stevens Elementary
- Miami Gardens Elementary School
- North Glade Elementary
- FSW/Skyway Elementary
- Myrtle Grove K-8 Center
- North County K-8 Center
- Carol City Middle School
- Lake Stevens Middle



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School Information

Bell Schedule

- 8:10 a.m. Pre-K, Kindergarten, 1st Grade teachers and students in assigned classrooms
- 8:25 a.m. 2nd, 3rd, 4th, 5th Grade teachers and students in assigned classrooms
- 8:35 a.m. Tardy Bell for 2nd, 3rd, 4th, and 5th grade students
- 8:20 a.m. Tardy Bell for Pre-K, Kindergarten and 1st grade students
- 1:50 p.m. Dismissal Bell - Monday, Tuesday, Wednesday, Thursday, Friday: Pre-K, Kindergarten, 1st Grade
- 1:50 p.m. Dismissal Bell - Wednesdays, **ALL GRADES**
- 3:05 p.m. Dismissal Bell - Monday, Tuesday, Thursday, Friday; 2nd, 3rd, 4th, 5th Grades

Arrival

Pre-Kindergarten Students

- **8:00AM** Pre-Kindergarten students will be dropped off at the doors of the main campus entrance (4444 NW 195th Street, Miami Gardens, FL)
- Pre-Kindergarten staff will guide students to their classrooms which are located near the main entrance area of the building.
- Pre-Kindergarten staff will be in the classrooms to guide and supervise students once they enter the building.

Kindergarten – 5th Grade Students

- **7:45AM** Kindergarten-Fifth grade students will be dropped off in the Parent Drop Off entrance located on 44th Court.
- Security Monitor and MDCPS Police Officer will be assigned at the entrance gate to ensure that students are following social distancing protocols, ensure students are wearing face coverings, conduct visual inspections, as well as to ensure that parents and visitors do not enter the building through the entrance located on 44th Court.

Students dropped off after the 2nd bell 8:35 a.m., must enter through the front of the building located on NW 195th Street.

If your child walks to school, please remind him or her that they are to cross the street at the intersection 194th Street and NW 44th Court where a school crossing guard is located.

Dismissal

- Pre-K, students are dismissed in front of the building. Teachers will walk them out the front doors.
- 5th Grade students are dismissed through the front of the building and will walk towards the side of the POD to maintain social distance.
- K, 1st, 2nd, 3rd, and 4th grades will be dismissed through the rear or side doors of the classroom and exit towards the northeast section of the building.
- School Crossing Guard will be there to assist families cross the street.



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- **Early Sign Out**

The early release of students causes disruption to the academic performance of all students and may create safety and security concerns. No students shall be released within the final thirty (30) minutes of the school day unless authorized by the principal or principal's designee (i.e., emergency, sickness).

- **Late Arrival**

Students who are tardy to school must report to the Attendance Office to secure an admit. Excessive tardiness may result in loss of privileges, detention, parent conference, and/or suspension.

Important Dates

- **Back to School Nights – Open House** (as applicable)

School Level	Window Period	School Date
Elementary/K-8 Centers	Week of August 28, 2023	August 30, 2023
Middle Schools/K-8 Center: Grades 6-8 (only) if needed based on school choice	Week of September 5, 2023	
Senior High Schools	Week of September 11, 2023	
Special Centers	Week of September 11, 2023	

- **Interim Progress Report & Report Card Distribution**

Grading Period	Interim Progress Report Distribution	Report Card Distribution
1	September 22, 2023	November 10, 2023
2	December 1, 2023	February 2, 2023
3	February 23, 2024	April 26, 2023
4	May 17, 2024	June 21, 2023



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Academic Programs – Student Progression Plan (SPP), School Board Policy 5410

Provides guidance to teachers, school and district administrators, parents and other stakeholders regarding the requirements and procedures for students to progress from one grade to the next, kindergarten through grade 12 and adult education. The information presented in this document is derived from requirements set forth by Florida Statutes, State Board of Education Rules and Policies established by The School Board of Miami-Dade County.

Before/After School Care Program & Middle School Enrichment After School Program

For those parents considering going back to work and/or are presently working, there are 240 low cost Before and After School Care programs that serve both Elementary and K-8 Center students and 54 Middle School Enrichment After School programs that help tutor middle school students throughout the Miami-Dade County School district. Each of these programs are staffed with state certified instructors, state certified program managers, or state certified activity leaders who are all prepared to enrich and expand the after-school experience of the students they serve.

This year, Miami-Dade County Public Schools will offer 294 After School programs on school days. Before-school care programs will be provided as needed.

After-school care programs are conducted from the time of school dismissal until 6:00 p.m. Before-school care programs begin approximately one hour before school starts. Summer Camp operates from 7:00 a.m. until 6:00 p.m. Parents should check with their child's school for specific start times.

All after-school care programs provide planned activities, which include homework assistance, indoor and outdoor games, arts and crafts, snack time and various recreational activities. Many programs offer reading and math tutoring, music, ceramics, chess, drama and other classes designed to provide participants with a variety of educational and enrichment experiences. Before-school care programs provide supervised, quiet activities for students.

The cost of Elementary and K-8 after school care is \$60 per week or \$55 per week discounted rates for sibling or free/reduced lunch discounts; the cost of Middle School Enrichment after school care is \$60 per week and \$55 per week discounted rates for sibling or free/reduced lunch discounts; the cost of before school care is \$30 per week and the cost of Summer Camp is \$125.00 per week or \$115 per week discounted rates for sibling or free/reduced lunch discounts.

These programs are offered by one of five providers:

- Miami-Dade County Public Schools Principal Operated Before After-School Programs
- Young Men's Christian Association (YMCA)
- Young Women's Christian Association (YWCA)
- Family Christian Association of America (FCAA)
- South Florida After-School All Stars (SFASAS)

Bring Your Own Device (BYOD)

Bring Your Own Device allows students, parents, staff and guests to utilize technology devices at specified times during the instructional day to enhance the learning experience. Examples of the types of technology which can be used are Windows laptops/tablets, Mac laptops, Android tablets, and iPads. More information about the BYOD program as well as minimum device specifications for those that are considering purchasing a device can be found



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at <https://digital.dadeschools.net>

Bullying Prevention

Miami-Dade County Public Schools is committed to providing a safe learning environment for all students and therefore all allegations of bullying/harassment are taken seriously. When concerned about bullying or harassment behaviors, contact your child's teacher immediately. You can verbally report your concerns and/or fill out the [Bullying and Harassment Reporting Form](#). If the problem should continue to persist, notify the school's principal. You may also contact the Bullying/Harassment Helpline, staffed by the Division of Student Services staff at the District office. They can be reached at 305-995-CARE (2273). The Helpline is staffed from 7:30 a.m. - 4:00 p.m., Monday through Friday. Students and parents may also report bullying through our Districts anonymous online bullying reporting system available on the student and parent portals. Additional information regarding bullying and harassment can be found on the Student Services [website](#).

Clinic/Illness of students

If a student becomes too ill to remain in class, school personnel will reach you by phone and recommend that you come to school and pick up your child. That is why it is so important that we have a current, working phone number on the emergency contact card to reach you. There is a temporary facility to help comfort the sick child while he/she is waiting. However, transportation cannot be provided for sick children. If your child is ill, please do not send him/her to school. A student that contracts a contagious disease or condition, such as pink eye, chickenpox, ringworm, impetigo, or pediculosis (head lice) will be sent home from school and must remain at home until the condition or disease corrected. Some students may need medication during school hours. The following procedures must be followed: Parents will inform the school of any medical problem a child might have, and proper forms will be completed by the parent.

School employees **may not** administer medicine to any student unless the school has the appropriate form signed by the doctor. School employees **are not permitted to give aspirins or apply ointment for cuts or abrasions**. In the event of any injury at school, parents will be notified.

Closing of School

The emergency closing of a school for any cause, such as weather or in which the safety of individuals may be endangered, is only at the discretion of the Superintendent of Schools.

Code of Student Conduct

The School Board of Miami-Dade County, Florida, approved The Code of Student Conduct (COSC). The COSC focuses on providing and maintaining a safe and positive learning environment for students, faculty, staff and community.

A major consideration in the application of the COSC is cultivating a positive school climate to support academic achievement, promote fairness, civility, acceptance of diversity, and mutual



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respect. Toward that end, the range of inappropriate behavior is divided into five groups, along with both recommended and mandated corrective strategies.

The COSC addresses the role of the parents/guardians, the students, and school, but also focuses on core values and model student behavior, rights and responsibilities of students, addressing student behavior, and disciplinary procedures. Furthermore teachers, counselors and administrators work to use a variety of progressive corrective or guidance strategies to correct the inappropriate behaviors.

Differences in age and maturity are recognized in determining the types of corrective strategies to be taken. However, the procedures outlined in the COSC apply to all students under the jurisdiction of Miami-Dade County Public Schools. The COSC is in force during regular school hours, while students are being transported on a school bus and at such times and places – including but not necessarily limited to school-sponsored events, field trips, athletic functions and other activities – where appropriate school administrators have jurisdiction over students.

Principals are authorized to take administrative action whenever a student's

off-campus conduct poses a threat or danger to the safety of other students, staff, School Board members, any other members of the District Community, or school property may constitute behavior that has a substantial adverse impact on the educational environment requiring disciplinary action. Types of behaviors range from acts that disrupt the orderly operation of the classroom, school functions, and extracurricular activities or approved transportation to the most serious acts of misconduct and violent actions that threaten life.

The Code of Student Conduct outlines expected student behavior and a multitude of corrective strategies should misconduct occur.

The COSC addresses students' rights and responsibilities pertaining to the right to learn; attendance; students' records; grades; free speech, expression and assembly; and publications. It also outlines parents' rights in regard to assuring their child's opportunity for an education.

Students or parents having problems interpreting the COSC should address concerns through the school principal. Additionally, should the concerns not be resolved at the school level, an appeal can be made at the region office and subsequently to the District.

The Code of Student Conduct can be accessed by going to the following website: <http://ehandbooks.dadeschoolgbooks.net/policies/90/index.htm>. If you do not have access to the Internet, you may go to your child's school and request to review the Code of Student Conduct manual.

Please take the time to review and discuss the importance of the *Code of Student Conduct* with your child or children. After reviewing the *Code of Student Conduct*, you and your child/children must sign, date, and return the *accompanied* Parent Receipt and Acknowledgement Form to your child's school within 5 school days.

Community School Program

The Community School Program offers an opportunity for the public-school system to determine the needs of the community and provides a mechanism to meet those needs. The curriculum of



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the Community School Program is as wide and varied as the needs of the community it serves. Community schools provide programs that are funded by fees, tuition, grants, and donations, on community school sites, in adult centers, in satellite programs, and at off-campus, non-public school locations throughout Miami-Dade County.

Each of the 17 Community Education Centers offer classes for individuals of all ages, skill levels and language capabilities. Students enrolling in language or computer classes have the opportunity to enhance the job skills needed to satisfy the demands of today's world. Annually, thousands of people have taken advantage of these recreational and educational opportunities, and if an individual or group wants to acquire a specific new skill, Miami-Dade County Public Schools can work with each to create a class that suits the needs of all interests.

For more specific information on Miami-Dade County Public Schools Community Education and Before and After School Care programs or Middle School Enrichment After School programs, please log on to our website at www.dadecommunityschools.net or please call the Office of Community Education, at 305-817-0014.

Comprehensive Student Services Program

The Division of Student Services implements the Comprehensive Student Services Program, serving students from Pre-K to Adult. Through collaborative efforts with community agencies, students' academic, personal/social and career development needs are addressed through a team-based approach. An integrated team of uniquely trained Student Services professionals deliver direct services to students. These services focus on the elimination of social and emotional barriers that inhibit students' academic success and prepare students to be college and career ready.

The Comprehensive Student Services Program supports student achievement through effective prevention, intervention, and crisis response services. For more information, please contact Martha Z. Harris, Administrative Director, Division of Student Services, at 305-816-0436.

Discrimination/Harassment

The School Board has a prohibition against discrimination and harassment based on age, sex, race, color, ethnic or national origin, religion, marital status, disability, age, political beliefs, sexual orientation, gender, gender identification, social and family background, linguistic preference, pregnancy, and any other basis prohibited by law. The Board shall maintain an educational and work environment free from all forms of discrimination and harassment, which includes Title IX of which prohibits all forms of sex discrimination and unwelcomes sexual conduct. Students are encouraged to promptly report incidents of discriminatory or harassing conduct to their principal or the Office of Civil Rights Compliance (CRC) so that the conduct can be addressed before it becomes severe, pervasive, and persistent. For more information, please contact CRC at (305) 995-1580 or visit <http://hrdadeschools.net/civilrights>. The School Board has also adopted a policy Against Bullying and Harassment with Bullying defined by state law as systematically and chronically inflicting physical harm or psychological distress on one or more students. Complaints of bullying should be reported to the principal promptly.



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Dismissal

Dismissal

It is most important that all children understand the plan for rainy days. These plans must be made in advance at home with your child so that he/she understands exactly what to do in the event of inclement weather. Since we have a limited number of telephones available, it is impossible for us to allow students to call home and make arrangements on rainy days. Please discuss your plan and inform your child what you wish him/her to do if it rains during dismissal. It is highly suggested that you pick up your child during inclement weather.

Early Dismissal

In the case of divorced or separated parents, the enrolling parent shall indicate on the Emergency Student Data Form the individual(s) to whom the student may be released during the school day.

EESAC

The Educational Excellence Advisory Council (EESAC) is the sole body responsible for final decision making at the school relating to the implementation of the components of the School Improvement Plan. The EESAC work together to accomplish the goals of the school by:

- Assisting in the preparation and evaluation of the schoolwide improvement plan (SIP)
- Approving the use of school improvement funds to support implementation of the SIP
- Assisting in the preparation of the school's annual budget.

Educational Excellence School Advisory Councils (EESACs) and other advisory meetings held by schools are listed in the Miami-Dade County Public Schools' Meeting Directory.

Emergency Contact Information

Emergency Student Data Forms are distributed during the first week of school. Students are expected to bring the forms home and present them to their parents/guardians. The form must be carefully completed and returned. The form should be completed by the registering parent. The information provided on the Emergency Student Data Forms will enable school staff to contact the parent/guardian immediately in the case of an emergency. Parent/Guardian(s) that provide a cell phone number will receive text messages should an emergency arise. Students may only be released from school to the persons listed on the form after presenting a picture identification. No persons, other than school staff, will have access to the information submitted.

The school shall abide by information provided by the registering parent who must sign the Emergency Student Data Form with regard to pick up and withdrawal of the student from school. Any person verified as a parent in the District's Student Information System is presumed to be authorized to pick up the student unless otherwise indicated. Anyone who knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty is guilty of a second-degree misdemeanor under F.S. 837.06. In addition, anyone who knowingly makes a false verified declaration is guilty of perjury, a third-degree felony under F.S. 92.525. The registrar/attendance clerk will also be notified of any transfer or withdrawal so that

