



ATTENDANCE POLICY

ATTENDANCE

- Absences shall be reported to the student's school by the parent the SAME day your child returns back to school.
- Failure to provide required documentation upon returning to school will result in an unexcused absence.
- Notes sent after the child's return will not count as excused.
- Unexcused absences do **NOT** require that the teacher provide make-up work for the student. Student will receive a **"Z"** in the gradebook (equivalent to 2 F's).

TARDIES

- Students that arrive after the bell rings at 8:20 a.m. (PK-1st) or 8:35 a.m. (2nd – 8th) are considered tardy.
 - (3) Unexcused tardies may result in:
 - Warning
 - Parent Contact
 - After-School Detention

NOTE: Any of the following during **each grading period** will result in loss of special privileges including but not limited to field trips, extracurricular activities, etc.

- 3 or more unexcused absences
- 3 or more unexcused tardies
- 3 or more early dismissals